

## PTSA Board Meeting Minutes- Monday, May 15, 2017 @6:30 pm

Tina welcomed all to the meeting and meeting called to order at 6:32 pm. This is our final board meeting of the year and a transitional meeting to help next year's board learn about their roles by meeting with current officers tonight.

Two students were awarded scholarships. The PTSA Academic Scholarship was awarded to Jacob Phillips. The Sherry Frost Student Involvement Scholarship was given to Ashley Gill.

\* Members in attendance were: Dr. AJ Muttillio, Holly Laird, Tina Subasic, Donna Ferrell, Ginger Mann, Janis Lawrence, Kathy Lakey, Caroline Rohs, Charmane Dail, Wendy Finger, Jill Russell, Beth Gracey, Joanie Brooks, Connie Johnson, Catherine Phillips, Jamalia Van Rijssen, Dallas Harsa, Michelle Harris, Kathy Williamson, Dawn d'Bella, Lori Zagiba and Jennifer Bateman.

Minutes from the April 3 meeting approved.

\*Dr. Muttillio thanked PTSA for a great year and support was appreciated all year long. Thanks for all the hard work parent volunteers have put into this school year.

Prom went well. Great night, Marriott at Crabtree was the venue for the prom, a food buffet was out and more students came and stayed than in years past.

Wake county is renovating tennis courts hopefully this summer, no sports camps so we can get the fields in good shape and tennis courts resurfaced. We are doing some work inside our gym as well.

Locker bay renovations finally approved for almost a \$50,000 grant, hoping to start it by fall.

Senior assembly is June 2.

Holly added that the staff has enjoyed all the lunches, treats and teacher appreciation week was wonderful.

Tina reported that a letter from the PTSA on HB-13 was sent to all county representatives last month, after our meeting.

PTSA is holding a Volunteer Appreciation breakfast on May 31 from 7:45 to 8:45 to thank our parent volunteers. It will be in the breezeway between the high school and middle school.

Presented Wendy's income statement for past month, **committees should get their reimbursement forms in as soon as possible so we can close out the school year and begin our audit before we start over in July.**

**Also, Tina will work with Wendy to get VPs their budgets by the end of June or early July so they can forward them to committees.**

Working on sponsorship committee next year to help collect sponsors for PTSA events.

Ginger Mann reported academic breakfast for honor roll students is Friday morning. Still need help on Thursday at 2:30 setting up after school and Friday morning. (2 breakfasts, broken down by grade level. Seniors and Juniors first, then Sophomores and Freshman. Senior Scholars—those with a 4.2 GPA and above—will get certificates and sit at designated tables.)

**Donna will send out academic breakfast sign up again, also after Friday, will send an end of year sign up to collect gift cards for teachers.**

Caroline reported that June 12 is the end of year staff lunch. PF Chang's is donating food for this at a 50% discount for our school.

Charmane reported that the last spirit wear sale is Wednesday and Thursday at lunch. There will be some \$5 and \$10 items offered.

Tina shared an idea of Wendy's to possibly do a new parent info session in Sept or October to help incorporate new parents to high school into Leesville. Could also possibly do a video upload on the website for those who miss the meeting and could possibly do a Q & A section with written out questions and answers. This will help new parents coming in to navigate high school parenting.

Dallas Harsa suggested getting the student newspaper, The Mycenean, to cover the meeting for parents. Also work through Student Services/Liaisons possibly to pull this off.

Donna explained the Member Hub that just came out for NCPTA. We will collect emails and memberships using this and will try to get information out using this collection of emails. We should be able to use this hub to sort members of committees, post information, etc. Working through all the things it will allow us to do and we can finally break from yahoo groups that has been a challenge this year.

Janis to look at Square and PayPal to see what has less fees for transactions as far as donations to PTSA. Member hub will charge fees for membership payments through the site, but will be all inclusive and help us collect information in one place to utilize tools to really get the word out to our members.

Reminder to everyone to reapply as a volunteer through the county registration forms after July to get in the system to clear as a volunteer for next school year. You can go to any wake county school to do this after July. Once you are in the system, you just have to update information each year.

Tina thanked all who served in 2016-17 school year and those who stepped up to serve as PTSA volunteers in the 2017-18 school year. Introductions of new committee and board members; Business Meeting adjourned at 7:54 pm to go into break out groups for transitioning of officers and committees for next school year.

**Next board meeting is at 6:30 pm in the Media Center on Monday, August 14.**

### **Upcoming Dates:**

May 19- Academic Excellence Breakfast; 7:30am, cafeteria

May 29-Holiday

May 31- Volunteer appreciation breakfast: 7:45-8:45 in the breezeway by middle school

June 2- Senior assembly, main gym

June 9- Last Day of School

June 12- End of year Teacher luncheon; noon

(Red Text denotes Action Items)

Submitted 5/18/17, Jennifer Bateman, PTSA Secretary